

Home Study Checklist

Name: _____

Caseworker: _____

_____ Application

All home study documents must be submitted together. You may begin gathering your personal information documents but wait to submit until all documents are completed. Your caseworker will instruct you at your first meeting about accessing the home study paperwork.

Personal Information

- _____ US Federal Income Tax 1040
- _____ Mothers 2 months paystubs
- _____ Mothers copy of Social Security Card
- _____ Mothers copy of Drivers License
- _____ Mothers copy of Birth Certificate
- _____ Copy of Marriage license
- _____ Copy of all divorce decrees or death certificates (if applicable)
- _____ Copy of Medical Insurance Policy Listing Eligibility for Adopted Child
- _____ Idaho DHW Application
- _____ Background Checks: _____
- _____ Fathers Resume
- _____ Mothers Resume

- _____ Fathers Copy
- _____ Fathers Copy
- _____ Fathers Copy
- _____ Fathers Copy

_____ Idaho DHW Application

Documents received from caseworker at first visit

- _____ Release of Information
- _____ Program Agreement
- _____ Acknowledgment of Program Fee (Infant & Waiting Child ONLY)
- _____ Acknowledgement of Fee Schedule
- _____ Grievance Policy
- _____ Discipline Policy
- _____ Acknowledgment of ICPC (Infant Only)
- _____ Openness in Adoption (infant only)
- _____ Waiting Child Survey (International)
- _____ Interagency Agreement (International or Out of State Infant)
- _____ Hague Pre-Adoptive Questionnaire (International)

- _____ Motivation to Adopt
- _____ Child Identification Form(domestic)
- _____ Right of Agency to put HS on Hold
- _____ Older Child Survey (Waiting Child)

Homestudy Paperwork: Instructions on how to access this paperwork will be provided at time of your first visit with your caseworker

- _____ Confidential Financial Statement
- _____ Mothers Medical Form
- _____ Adoption Questionnaire
- _____ Transcultural Questionnaire
- _____ Mothers Information Sheet
- _____ Mothers Parenting Questionnaire
- _____ Mothers Social/Psychological History
- _____ Mothers Autobiography
- _____ Safety Plan

- _____ Fathers Copy
- _____ Fathers Information Sheet
- _____ Fathers Parenting Questionnaire
- _____ Fathers Social/Psychological History
- _____ Fathers Autobiography